

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

OCTOBER 25

22

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on October 25, 2022 at 8:00 a.m. with the following persons:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Michael Jameson, Brian Elleman, Brad Edrington, David Siebert and Mark Ferriell.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on October 10, 2022 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Michael Jameson, Fire Chief, informed the Board that he received the resignation of Jacqueline Davis effective September 27, 2022. Mr. Sams made a motion, seconded by Mr. Jones to approve the resignation of Ms. Davis effective September 27, 2022. All voiced a "YEA" vote and the motion was passed. **Resolution 22-10-05.** (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for full time paramedic has been posted and both he and the Assistant Fire Chief have recommended Matthew Misko to fill the position pending completion of a satisfactory background check. Mr. Misko's hours of work will be the 24 hour shifts every third day at the rate of \$17.00 per hour. Mr. Sams made a motion seconded by Mr. Jones to approve hiring Matthew Misko as a full-time paramedic, effective date to be determined at the pay rate of \$17.00 per hour. All voiced a "YEA" vote and the motion was passed. **Resolution 22-10-06.** (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board of a fire on North Waynesville Road which burned 2 or 3 acres through the woods.

Road and Bridge:

Tammy Boggs, Township Administrator, informed the Board that she spoke with Chuck Petty from the Warren County Engineer's Office regarding the Hoffman swale. Mr. Petty is working with the Park Board to build a pond, while soil and water is trying to get the Park District to build a wetland area. Mr. Petty is hopeful that the pond and wetland could be a joint project so that grant money could be used.

Dave Siebert, Road and Bridge Supervisor, gave an update on the Township signage project. A quote was received from Signature Streetscapes for a more basic sign for \$11,305.00. The estimate from Kleem was approximately \$27,000.00 and Clary gave an estimate of \$22,422.40 but did not send a proof copy. Mr. Siebert will contact Clary for a proof copy. A work session will be scheduled to discuss locations for signs.

Mr. Siebert informed the board that S.A. Communale did a sprinkler inspection at Station 32 and recommended repairs to the system which will cost approximately \$7,454.50. Mr. Sams made a motion, seconded by Mr. Jones to approve the repairs to the fire suppression system by S.A. Communale in the amount of \$7,454.50. All voiced a "YEA" vote and the motion was passed. **Resolution 22-10-08.** (A copy of the resolution will be included in the minutes.)

Mr. Siebert informed the Board that 5669 Hendrickson Road has not done anything to remedy the nuisance tall grass or the ditch in the right of way. Mrs. Boggs stated the Engineer's office may clear the ditch. The Trustees decided to do nothing about the tall grass at this point since cold weather is almost here.

Mr. Siebert informed the Board that Cedar Trace is in the process of acceptance. There are some minor issues involving rocks in a ditch that need to be removed. There are issues with underground pipes and culverts that Mr. Petty from the Engineer's office will video. Once the Engineer's office reviews the video and decides what the developer must repair, they will forward the video and information to the Township.

Mr. Siebert informed the Board that Nixon Camp Road has been damaged by a contractor along the edges of the road and a homeowner's driveway. The home is now occupied and the contractor is not making the needed repairs. The issues will be addressed when the road is repaved.

Mr. Siebert requested authority to send the Tom 74 orange dump truck to Blust motors. It needs diagnostic testing for a loud squealing which may be a turbo issue. The cost for diagnostic testing is approximately \$300.00. This was approved by the Trustees.

Mr. Siebert informed the Board that the crack sealing of roadways is now complete.

Mr. Siebert requested authority to purchase a new chain saw with a 16-18" bar and a pole saw. Mr. Siebert said he would price at Koenig and Rural King. The Trustees suggested checking with Ace Hardware as they have Stihl saws and a repair shop. Mrs. Boggs reminded Mr. Siebert to check the state bid price. Mr. Sams made a motion, seconded by Mr. Jones to approve the purchase of chain saws with a purchase price limit of \$1,500.00. All present voiced a "YEA" vote and the motion passed.

Mr. Siebert informed the Board that the road crew put drive slowly signs and painted 25 mph on the roadways in Trails of Shaker Run and Triple Creek. Mr. Sams requested that he look at Shaker Run going towards the golf course for additional signs and paint on the roadway.

Administration:

Mrs. Boggs reviewed the current Turtlecreek Township Cemetery Pricing comparing with other Townships in our area. Based upon the Board's determination the prices were increased modestly for Township residents with higher prices under the nonresident category. Mr. Sams made a motion, seconded by Mr. Jones to approve the Township Cemetery fees update effective November 1, 2022. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-10-09**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs requested a resolution to authorize Mr. VanDeGrift to sign the Memorandum of Understanding agreement between the City of Lebanon and Turtlecreek Township for the Monroe Road Corridor. Mr. Sams made a motion, seconded by Mr. Jones to approve the authority for Mr. VanDeGrift to sign the MOU agreement as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-10-07**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs reminded the Board that the Warren County Township Association would hold its annual dinner on Thursday November 10, 2022 at Armco Park.

Mrs. Boggs informed the Board that she asked Warren County Prosecutor's Office if the Township can place no solicitation signs in subdivisions at their request and the answer back was the Township does not have that authority. Mrs. Boggs stated she would inform Mr. Brown who had requested this information.

Mrs. Boggs informed the Board that Mr. Sandlin on Shaker Road is interested in requesting a conditional use to allow 1-3 Semi Trucks to be parked on his property. The Trustees were not in favor of allowing this conditional use. Mrs. Boggs will inform Mr. Sandlin of the Trustees response regarding his request.

General Reports:

CORRESPONDENCE:

IN:

Email from Mr. Slafka regarding building permits
Letter from Warren County Water and Sewer regarding backflow prevention device testing for Station 32
Letter from Sedgwick regarding Worker's Comp Claim
Notice from Mr. Kristoff that he will address the high weeds complaint
Email from Mr. Rankin regarding job descriptions
Email from Mr. Baker regarding ORC on speed limits
Email from Ms. Wilder regarding shared driveway
Letter from Warren County Engineer's office regarding Shaker Run Section Seven walk through

Warren County Health District 2nd Quarter report
 Letter from SOCA Benefit Plan regarding benefits provided
 Letter from OTARMA regarding 2022 Capital Distribution
 Letter from Medical Mutual regarding update on transaction to MedCommunity for Inpatient Admission and Continue Stay Request Submissions
 Email from Mr. Brown regarding no solicitation signs

OUT:

Email to Mr. Slafka regarding building permits
 Email to Mr. Baker regarding ORC on speed limits
 Email to Ms. Wilder regarding shared driveway
 Email to Mr. Brown regarding the request for no solicitation signs
 Letter to Lebanon Correctional Institution regarding 3rd Quarter 2022 billing
 Letter to Warren Correctional Institution regarding 3rd Quarter 2022 billing
 Letter to Warren Correctional Institution regarding fire code and investigations

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer,

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 34277 through 34307 (copy to follow) and Vouchers 1087-2022 through 1139-2022.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
10/11/22	10/17/22	1109-2022	OHIO TAX EXCISE & ENERGY DIVISION	2031-539-0002	\$87.01	MOTOR FUEL TAX REFUND GASOLINE
10/11/22	10/17/22	1110-2022	OHIO TAX EXCISE & ENERGY DIVISION	2031-539-0002	\$344.04	MOTOR FUEL TAX REFUND
					\$431.05	
10/12/22	10/17/22	1114-2022	LEXIS NEXIS	2192-892-0000	\$5.00	HOUSE FIRE REPORT 70 WARD KOEBEL RD
					\$5.00	
10/18/22	10/24/22	1130-2022	CITY OF LEBANON	1000-591-0007	\$3,328.12	3RD QTR 2022 JEDD INCOME TAX PAYMENT
					\$3,328.12	
10/18/22	10/24/22	1131-2022	OTARMA	1000-892-0000	\$2,728.43	2022 CAPITAL DISTRIBUTION
					\$2,728.43	
10/11/22	10/17/22	1111-2022	MOLINA HEALTHCARE	2191-299-0000	\$180.00	LIFE SQUAD SERVICES
10/11/22	10/17/22	1112-2022	MOLINA HEALTHCARE	2191-299-0000	\$176.00	LIFE SQUAD SERVICES
10/11/22	10/17/22	1113-2022	MOLINA HEALTHCARE	2191-299-0000	\$184.00	LIFE SQUAD SERVICES
10/12/22	10/17/22	1115-2022	MOLINA HEALTHCARE	2191-299-0000	\$362.70	LIFE SQUAD SERVICES
10/13/22	10/17/22	1116-2022	MERITAIN HEALTH	2191-299-0000	\$541.69	LIFE SQUAD SERVICES
10/11/22	10/18/22	1117-2022	UMR	2191-299-0000	\$52.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/11/22	10/18/22	1118-2022	HNB-ECHO	2191-299-0000	\$81.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/11/22	10/18/22	1119-2022	CIGNA	2191-299-0000	\$81.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/11/22	10/18/22	1120-2022	ANTHEM BLUE	2191-299-0000	\$788.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/11/22	10/18/22	1121-2022	CGS	2191-299-0000	\$2,711.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/12/22	10/18/22	1122-2022	EIC	2191-299-0000	\$506.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/12/22	10/18/22	1123-2022	HWHO	2191-299-0000	\$629.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/13/22	10/18/22	1124-2022	AETNA	2191-299-0000	\$490.73	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/13/22	10/18/22	1125-2022	AETNA	2191-299-0000	\$514.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/14/22	10/18/22	1126-2022	HNB-ECHO	2191-299-0000	\$260.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/14/22	10/18/22	1127-2022	HNB-ECHO	2191-299-0000	\$316.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/14/22	10/18/22	1128-2022	CGS	2191-299-0000	\$2,679.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/17/22	10/24/22	1129-2022	A HATTON	2191-299-0000	\$118.27	LIFE SQUAD SERVICES
10/17/22	10/24/22	1132-2022	AETNA BETTER HEALTH	2191-299-0000	\$501.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/17/22	10/24/22	1133-2022	ANTHEM BLUE	2191-299-0000	\$1,913.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/17/22	10/24/22	1134-2022	CGS	2191-299-0000	\$2,543.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/18/22	10/24/22	1135-2022	ANTHEM BLUE	2191-299-0000	\$77.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/18/22	10/24/22	1136-2022	UNITED HEALTHCARE	2191-299-0000	\$176.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/18/22	10/24/22	1137-2022	MEDICAL MUTUAL	2191-299-0000	\$241.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/18/22	10/24/22	1138-2022	HHP OHIO	2191-299-0000	\$836.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/19/22	10/24/22	1139-2022	AETNA	2191-299-0000	\$343.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/19/22	10/24/22	1140-2022	AETNA	2191-299-0000	\$846.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/20/22	10/24/22	1141-2022	UNITED HEALTHCARE	2191-299-0000	\$953.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$19,110.56	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

Mr. VanDeGrift reported to the Board that he attended a meeting with the City of Lebanon regarding the Aberlin Springs development which is a cooperative living community. Also discussed was the possibility of a similar development in Turtlecreek Township.

Mrs. Boggs informed the Board that there are openings on the BCA and Regional Planning Boards. The Trustees will look to find people to sit on these boards by year end.

A motion was made by Mr. Sams that the Board of Trustees adjourns into executive session to discuss Personnel matters pursuant to ORC 121.22 (G) (1) at 9:05 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. Sams "YEA", Mr. Jones and Mr. VanDeGrift "YEA" the Board returned to regular session at 9:23 a.m.

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for November 14, 2022 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 22-10-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESIGNATION FOR JACQUELINE DAVIS, EMS INTERMEDIATE,
EFFECTIVE SEPTEMBER 27, 2022**

WHEREAS, Chief Jameson was notified that Jacqueline Davis would be resigning from his position of EMS Intermediate with Turtlecreek Township; and

WHEREAS, the effective date of the resignation will be September 27, 2022; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Jacqueline Davis, effective September 27, 2022.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 25th day of October, 2022

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-10-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**APPROVE THE HIRE OF MATTHEW MISKO
AS A FULL TIME EMT - PARAMEDIC**

WHEREAS, a position of “Full Time Paramedic” has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Matthew Misko be hired as a Full Time EMT - Paramedic working 24-hour shifts upon the completion of a satisfactory background check; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Matthew Misko for the position of Full-Time EMT - Paramedic, effective hire dated to be determined at the rate of \$17.00 per hour. Mr. Misko’s hours of work will be 24 hours shifts every third day.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 25th day of October, 2022

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 22-10-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE JAMES VANDEGRIFT,
TURTLECREEK TOWNSHIP TRUSTEE,
TO SIGN MOU WITH THE CITY OF LEBANON FOR THE
MONROE ROAD CORRIDOR**

WHEREAS, the Turtlecreek Township Board of Trustees have established a MOU with the City of Lebanon for the development of the Monroe Road Corridor; and

WHEREAS, the Turtlecreek Township Board of Trustees have authorized James VanDeGrift, Chairperson, to sign the MOU with the City of Lebanon on behalf of Turtlecreek Township Trustees; and

THEREFORE, by motion of Mr. Sams and seconded by Mr. Jones the above resolution was approved. All voiced a “YEA” vote and the resolution passed.

Adopted this 25th day October, 2022

Signed: _____ " YEA"
 _____ "YEA"
 _____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-10-08
 TURTLECREEK TOWNSHIP
 WARREN COUNTY, OHIO**

WHEREAS, the Turtlecreek Township completed an inspection on the fire suppression system in the Township Administration building by S.A. Comunale; and

WHEREAS, the recommendations for repairs to the system will cost approximately \$7,454.50 with S.A. Comunale; and

WHEREAS, the source of the funds for the repairs will be the General Fund 1000 (1000-120-323-0000 Repairs and Maintenance); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve repairs to the fire suppression system.

Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 25th day of October, 2022

Signed: _____ "YEA"
 _____ "YEA"
 _____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-10-09
 TURTLECREEK TOWNSHIP
 WARREN COUNTY, OHIO**

**APPROVE MODIFICATIONS TO FEES
 ASSOCIATED WITH THE TOWNSHIP CEMETERY**

WHEREAS, the Turtlecreek Township Board of Trustees desire to change the Township Fee to \$750.00 per grave for residents and \$1,500.00 per grave for non-residents, \$250.00 per grave for infant to 18 years of age for residents and \$700.00 per grave for infant to 18 years of age for non-residents;

WHEREAS, the Turtlecreek Township Board of Trustees desire to change the Township Fee to \$600.00 for burial before 2 p.m. and \$1,100.00 for burial after 2 p.m. (including Saturday).

WHEREAS, the Turtlecreek Township Board of Trustees desire to change the Township Fee to \$200.00 for infant to 18 years of age burial before 2 p.m. for residents. and \$300.00 for infant to 18 years of age burial after 2 p.m. (including Saturday) for non-residents.

WHEREAS, the Turtlecreek Township Board of Trustees desire to change the Township Fee to \$350.00 for cremation before 2 p.m. and \$500.00 for cremation after 2 p.m. (including Saturday).

WHEREAS, the Turtlecreek Township Board of Trustees desire the Township Fee to remain \$1,000.00 for disinterment/reburial.

WHEREAS, the Turtlecreek Township Board of Trustees desire the Township Fee to remain \$30.00 for deed preparation.

WHEREAS, the Turtlecreek Township Board of Trustees desire to change the Township fee to \$0.60 per square inch for the foundation. If foundations exceed 36" width for a single space or 72" for a double space, additional cost will be incurred and the cost will be assessed to the purchaser. The cost for all foundation work is paid in advance of the construction of the foundation.

NOW THEREFORE BE IT RESOLVED, to approve all the fee changes associated with the cemetery effective November 1, 2022.

Mr. Sams moved to adopt the foregoing resolution being seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Resolution adopted this 25th day of October 2022.

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

Amanda K. Childers, Fiscal Officer

End of Minutes.